

**Instructions for the Thesis Write-Up Style**

1. In the whole body of thesis, Font: **Times New Roman**, size: **12**, double line spacing and both right and left justified margins must be used
2. Page layout should be with **Normal Margins** (1" Top, Bottom, Right and Left), Size of the page should be **A4** (8.27" x 11.69")
3. **Single side** of the page will be used for printing in the whole body of Thesis
4. To reduce the errors, whole document (Microsoft Program) should be typed while using the Show/Hide formatting symbol (¶)
5. Title of thesis should be same as Synopsis Memorandum
6. Roman page numbering (i-v) should be started at Dedication Page and Arabic page numbering (1,2,3...) should be started from Introduction to Literature Cited
7. *et al.* in the citation should be *in italics*
8. Captions for the Tables and Figures should be bold
9. Thesis should be written in **chronological order** (arrangement of events in their order of occurrence in time i.e. earliest to latest) and ensure past tense especially in Materials and Methods, Results and Summary
10. Review of Literature should be in paragraph form and chronological order. Each paragraph should classify and evaluate the themes of the texts that are relevant to your thesis. Statement of Problem with objectives should be written at the end in the Review of Literature. For M.Phil Thesis, Minimum requirement of reviews is 25 while 50 for PhD Thesis
11. Only authenticated scientific website should be quoted as a reference
12. In-text reference: In the body of the document (Introduction, Review of Literature, Materials and Methods and Discussion), refer to authors as follows: Smith and Jones (1992) or Smith and Jones (1990, 1992). If the sentence structure requires that the authors' names be included in parentheses, the proper format is (Smith and Jones 1982; Jones, 1988a, b; Jones *et al.* 1993). Where there are more than two authors of one article, the first author's name is followed by the abbreviation *et al.* (Smith *et al.* 1982). More than one article listed in the same sentence of text must be in chronological order first and alphabetical order for two publications in the same year (Annexure I)
13. In the Literature Cited section: all references cited in the body of the document should be enlisted (see Annexure I).

- a) References shall first be listed alphabetically by author(s) "last name(s)", and then chronologically
  - b) The year of publication follows the authors' names. As with text citations, two or more publications by the same author or set of authors in the same year shall be differentiated by adding lowercase letters after the date. The dates for papers with the same first author that would be abbreviated in the text as *et al.*, even though the second and subsequent authors differ, shall also be differentiated by letters.
  - c) All authors "names" must appear in the Literature Cited section.
  - d) Journals shall be abbreviated according to the conventional ISO abbreviations given III journals database of the National Library of Medicine (<http://www.ncbi.nlm.nih.gov/entrez/query.fcgi?db=journals>); One-word titles must be spelled out
  - e) Following information must be provided for each reference: Author or authors' Year of publication; Title of paper/book; Abbreviated name of journal; Volume (issue number); inclusive pages. For books and proceedings, name of publisher and location is needed
14. Header should carry heading of the chapter at the right end except 1<sup>st</sup> page and Footer should carry the page number in the center
  15. Page numbering will be started from Introduction onward
  16. Heading of all the chapters (INTRODUCTION, MATERIALS AND METHODS etc) should be as per sample shown below with font size CHAPTER (Font 12 Times New Roman) and INTRODUCTION (Font 14, Times New Roman)
  17. Elaborate the results statistically and graphically where required
  18. Discussion need to be written comprehensively while discussing your results in comparison or contrast of previous studies and generating justification
  19. CSE Citation Sequence Style (UVAS Style) with hanging indent will be used for quoting references preferably by Endnote
  20. Thesis template may be visited from the weblink: <https://uvas.edu.pk/NEWS/2019/july/10/FINAL%20&%20UPDATED%20THESIS%20TEMPLA TE%20FOR%20POSTGRADUATE%20STUDENTS%20.pdf>

**PhD Thesis New Format (Paper Format)**

Advanced Studies & Research Board has approved the new Ph.D Thesis format along with existing thesis format. The new format is as under:

- Dedication (Optional)
- Acknowledgments (Brief and relevant)
- List of Tables
- List of Figures
- List of Appendices
- Abstract (without headings)

Chapter 1. Introduction (General Information)

Chapter 2. Review of Literature (References)

Chapter 3. Experiment 1: (Introduction, Materials and Methods, Results, Discussion and References, Tables and Figures)

Chapter 4. Experiment 2: (Introduction, Materials and Methods, Results, Discussion and References, Tables and Figures)

Chapter 5. Experiment 3: (Introduction, Materials and Methods, Results, Discussion and References, Tables and Figures)

Chapter 6. Summary (without headings)

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**CHAPTER7**  
**LITERATURE CITED**

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